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Join NCAMC

Know a clerk or deputy clerk who wants to join NCAMC? Encourage them! For membership information, email committee chair Donna Strickland, CMC, at the following address:

dstrickland@townofleland.com

Now, join IIMC

If you have joined the North Carolina Association of Municipal Clerks and are wondering what else you can do to grow in your profession, you definitely need to consider joining the International Institute of Municipal Clerks. IIMC is the certifying arm for clerks worldwide. For more information go to the website:

www.iimc.com

President Spicer-Sidbury's October Message:

Board makes appointments

Dear Fellow Clerks:

Your Board of Directors met in Raleigh on Friday, September 19, 2008, at the NCLM office with a full agenda and ready to move forward to **"Build a Bridge to the Future."**

We re-elected Sherry Scoggins, Clayton, and elected Sue Rowland, Cary, to serve on the Board of Directors. We received a resignation letter from Pam Addison, Town Clerk of Erwin and District 7 Director, from the Board of Directors as she is planning to retire. We truly appreciate Pam's commitment to the organization and wish her well in her retirement. The Board of Directors voted unanimously to appoint Jenny Larson, Fairmont, to serve as District 7 Director.

The following persons were appointed/reappointed to the respective N.C. League of Municipalities Boards:

- Finance & Administration Legislative Action Committee (FA-LAC) – reappointed Connie Sorrell, Benson
- Finance & Administration Technical Advisory Committee (FA-TAC) – reappointed Brenda Clark, White Lake
- Planning & Services Legislative Action Committee (PS-LAC) – reappointed Shelia Taylor, Littleton
- Planning & Services Technical Advisory Committee (PS-TAC) – reappointed Joyce Walker, Lewisville

North Carolina is scheduled to host the 2011 IIMC Regional 3 Conference and arrangements and plans will need to be made. Anyone interested in serving on this committee needs to contact me as appointments to this committee are currently underway.

Please remember to mark your calendar for the upcoming Board of Directors meetings (December 19, March 20 and June 19th), 11:00 a.m. at the North Carolina League of Municipalities office in Raleigh, North Carolina.

As a reminder, the N.C. League of Municipalities Annual Conference will be held in Charlotte, NC, October 12-14, 2008. We are encouraging all clerks to please attend the Municipal Clerks Breakfast scheduled during the Conference on Monday, October 13th, at 7:15 a.m. Our guest speaker will be Betsy Williams, Powell Bill Office.

Please remember to keep all of our clerks in your thoughts and prayers especially those that have lost love ones.

Many thanks for all you do to support our organization. I ask that we continue to work together to achieve more as we **"Build a Bridge to the Future."**

Penelope Spicer-Sidbury, CMC
NCAMC President

Clayton - A premier community

By Sherry L. Scoggins, MMC
District IV Director

Perhaps you've heard of Riverwood Athletic Club with its unique combination of shops, schools, athletic club, indoor and outdoor pools, and golf course community. Or maybe Glen Laurel on the Neuse with beautiful homes nestled around a golf course. These are only two of the many neighborhoods of Clayton that encompass the spirit of "Premier Community for Active Families." But have you heard what is being offered at the Clayton Center, the one of a kind, historic performing arts and conference center located in Downtown Clayton.

If it's been awhile since you've been to the Clayton Town Hall, you may not have realized that we've moved. The original Town Hall, built in 1927, still stands and is now our Town annex. Like so many other North Carolina communities, we outgrew our original Town Hall.

If you walk a block from the original Town Hall to the original school site, you will be at the new Town Hall, also called the Clayton Center. The original school site, located at 111 East Second Street, consists of several buildings. The high school, the elementary building, auditorium and gymnasium were each stand alone structures and as each structure fell into disrepair, each was boarded up and abandoned. Caddy corner from the school site was the old school playground which stopped being used when the children were relocated to the new schools. Had it not been for citizens and businesses in the community wanting to preserve the past while moving forward with the future, the site would have been razed. Today, the former elementary school serves as the government services building and citizens can come in to set up utility accounts, have

building plans reviewed, or pick up a job application. The high school building is a multi-purpose building as the second floor is used for conference center rentals while the third floor is used for Parks & Recreation programs. The auditorium has been restored and is once again used for shows and productions. And last but not least, the gymnasium is now the Town's Council Chambers and can also serve as a large meeting room. Through renovation, the buildings were conjoined by a central lobby, thus giving unity to the complex while each building maintains its own character. The new lobby space, serves as an art gallery, reception space, and public information center.

What has the renovation of the original school site done for Clayton? It has given the Clayton Center an opportunity to serve as the community hub again. The Town is able to provide rental and entertainment facility opportunities. The renovations took into consideration the historical charms of the buildings – the hardwood floors, slate chalkboards in the classrooms, the shelving in the hallway used by the children for their lunch pails - while incorporating technologies. The second floor meeting rooms host educational and business workshops. The third floor hosts a variety of Parks & Recreation programs such as yoga, tae kwon do, and pottery. With imagination, creativity, decorations, and props, the Clayton Center lobby, Council Chambers, and auditorium can be transformed to host receptions, class reunions, pageants, and employee functions such as wellness fairs and the holiday luncheons. The six hundred seat auditorium is a major success drawing sold-out crowds to professional performances and standing room only gatherings for community

and school productions. This year the Clayton Center (www.theclaytoncenter.com) is celebrating six years and the season schedule has something for everyone:

- ♠ Capitol Steps, Saturday, October 18, 8 PM
- ♠ Blues Brothers Revival, Saturday, November 1, 8 PM
- ♠ Cherryholmes (America's new first family of bluegrass), Sunday, November 9, 4 PM
- ♠ Southern Fried Chicks Comedy Tour, Friday, January 16, 8 PM
- ♠ Mark Nizer, Sunday, February 1, 4 PM
- ♠ Hormonal Imbalance, Sunday, February 22, 4 PM
- ♠ Blues Bash IV: Guitar Heroes with John Dee Holeman and Johnny Winter, Saturday, March 14, 8 PM
- ♠ Jesse Cook Band, Friday, March 27, 8 PM
- ♠ Kathy Mattea, Saturday, April 25, 8 PM

As for the old school playground, it is being transformed into a Town Square. A small portion has been paved for overflow parking and the remainder has been seeded and landscaped to accommodate outdoor festivals and programs, such as the Clayton Town Square Concert Series. Once again the children and adults have an area that is safe for free play or just hanging-out.

Whether you're coming to play a round of golf, watch a child in a sport tournament, or taking in a show at the Clayton Center, I hope you have a big time in our small town.

Sherry L. Scoggins, MMC, is the Clerk for the Town of Clayton.

NCAMC

2008-09 Officers

President
Penelope Spicer-Sidbury, CMC
Wilmington

1st Vice-President
Delores (Dee) Hammond, MMC
Laurinburg

2nd Vice-President
Carmen Miracle, MMC
Jacksonville

Recording Secretary
Regina Alexander, MMC
Southport

Corresponding Sec. /Treas.
Kimberly S. Hibbard
NCLM

Immediate Past President
Josann Campanello, MMC
St. James

2008-09 Directors

Region I

District 1
Becky Breiholz, MMC
Manteo

District 2
Jeanne Giblin, CMC*
Morehead City

District 3
Carol Ann Floyd, MMC
Leland

Region II

District 4
Sherry Scoggins, MMC*
Clayton

District 5
Kim Worley, MMC
Franklinton

District 6
Sue Rowland, CMC
Cary

Region III

District 7
Jenny Larson, CMC
Fairmont

District 8
Johnsye Lunsford, CMC
Rockingham

District 9
Dale Martin, CMC*
Kernersville

Region IV

District 10
Freida Van Allen, MMC*
Boone

District 11
Ann Sessom, CMC
Kings Mountain

District 12
Phyllis McClure, CMC
Waynesville

* = Regional Chairperson

Municipal Clerks receive MMC, CMC

Several North Carolina Clerks have learned recently from IIMC that they have earned either their Master Municipal Clerk (MMC) designation or the Certified Municipal Clerk (CMC) designation.

Regina Alexander, MMC, Clerk for the City of Southport, **Becky Breiholz**, MMC, Clerk for the Town of Manteo, and **Sherry L. Scoggins**, MMC, Clerk for the Town of Clayton, have met IIMC's highest educational, experience and service requirements to earn the organization's highest honor, the MMC designation.

Two members of the North Carolina Association of Municipal Clerks (NCAMC) have met IIMC's requirements to become a CMC. **Linda E. Bratcher**, CMC, Deputy City Clerk for the City of Durham, and **Peggy Cope**, CMC, Assistant Clerk for the Town of Clyde, have earned the coveted distinction.

Congratulations to these Clerks for their hard work!

Regina Alexander came to work for Southport in March of 2002 as its City Clerk after serving more than 16 months as County Clerk of Brunswick County as well as working as Deputy City Clerk/Tax Collector for the City of Boiling Spring Lakes.

Regina earned her CMC designation shortly after coming to work in Southport in March of 2002. She earned her MMC in August of this year.

She has been a member of IIMC since March of 1990 and of the NCAMC since March of 2002.

Becky Breiholz first served as Deputy Town Clerk when she came to Manteo in November of 1998. She was appointed Town Clerk in 2000.

Becky earned her CMC in May of 2001 and was re-certified in May of 2006. Accepted into the MMC Academy in August of 2006, she received her MMC in July of 2008.



Becky joined both NCAMC and IIMC in 1999.

Sherry L. Scoggins joined the Town of Clayton in January of 2003, serving as Town Clerk and Deputy Finance Officer. Her prior government experience included Wake County, the City of Raleigh and the City of Rocky Mount.

Sherry earned her CMC in January of 2005 and entered the MMC Academy in January of 2006. She received her MMC in June of 2008.

Sherry joined the NCAMC in January of 2003, joining the Board of Directors in September 2005 as the District IV Director.

She joined IIMC in January of 2003 as well.

Linda E. Bratcher came to work for the City of Durham in 1985, first holding the title of Secretary II. In 1986, she became Executive Clerk until being named Assistant City Clerk in 1995. In 1997, she served as Administrative Assistant before becoming the Deputy City Clerk in 2000.

Linda was notified by IIMC that she earned her CMC in August of 2008.

She has been a member of both NCAMC and IIMC since 2000.

Peggy Cope, CMC, came to work for the Town of Clyde in May of 2005 as an Administrative Assistant. In November of 2005, she was named Assistant Clerk, the position she currently holds.

Peggy received her CMC in August of 2008.

She joined both IIMC and NCAMC in November of 2005.

Update on CMC & MMCA recognitions

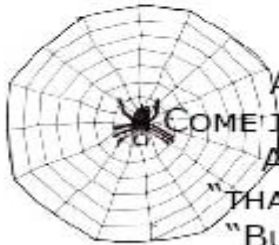
For all Clerks who have received their CMCs or MMCs recently:

If you have recently received notification from IIMC that you have achieved your CMC or MMC, please let me know via email at astadler@ci.reidsville.nc.us. Please answer the following questions: When did you come to work for your municipality? What titles have you held while there and what years did you hold them? When did you earn your CMC? When did you earn your MMC? (if applicable) What years did you join NCAMC and IIMC?

These questions will be used for a short writeup in a future edition of the North Carolina Association of Municipal Clerks' Minute-by-Minute newsletter. Thank you.

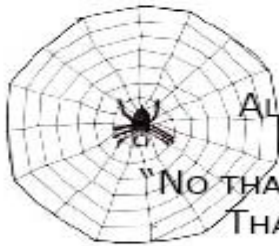
Angela G. Stadler, Minute-by-Minute Editor

SPIDER



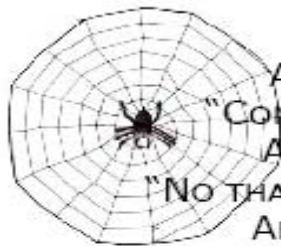
SPIDER SPIDER SITTING ON HER WEB
ALONG FLEW A FLY AND THE SPIDER SAID,
"COME JOIN ME FOR DINNER AND YOU WILL BE MY TREAT,
AND I'LL HAVE SOMETHING GOOD TO EAT."

"THANKS," SAID THE FLY WITH MUCH HESITATION,
"BUT I ALREADY HAVE A LUNCH RESERVATION."



SPIDER SPIDER SITTING ON HER WEB
ALONG FLEW A BEATLE AND THE SPIDER SAID,
"COME JOIN ME FOR BRUNCH."

"NO THANKS," SAID THE BEATLE, CAUSE HE HAD A HUNCH
THAT HE WOULD BE THE SPIDER'S NEXT LUNCH.



SPIDER SPIDER SITTING ON HER WEB,
ALONG HOPPED A FROG AND THE FROG SAID,
"COME JOIN ME FOR DINNER AND I'LL HAVE A TREAT,
AND I WILL HAVE SOMETHING GOOD TO EAT."

"NO THANKS," SAID THE SPIDER AS SHE TRIED TO RETREAT,
AND THE FROG HAD SOMETHING GOOD TO EAT.



BY MARGARET K. BRIDGES

Thanks to Ms. Margaret K. Bridges, mother of Sherry L. Scoggins, MMC, Clerk for the Town of Clayton, who supplied us with this poem, which is perfect for this time of year.

News from NCAMC



Several North Carolina Association of Municipal Clerk members have lost loved ones recently.

Our thoughts and prayers are with **Elaine Hunt**, Clerk of Clinton, after her sister, Brenda Kaye Faison, passed away unexpectedly on Thursday, September 18. Many of you may have met Brenda, who went with Elaine to the August conference in Wilmington.

Our sympathies go out as well to **Jannie Burnette**, Enfield Town Clerk, whose son died unexpectedly. Please pray for Jannie and her family in their time of loss.

Our condolences also to **Sandy Kline**, Deputy Clerk for the Town of Chapel Hill, in the passing of her mother suddenly. Please keep Sandy in your thoughts and prayers as well.

On a lighter note, congratulations to **Kim Worley**, Franklinton Clerk, who received the "Outstanding Clerk to the Board" award at the Kerr-Tar COG Annual Awards Banquet. Way to go Kim!

Finally, **Pam Addison**, Clerk for the Town of Erwin, has announced her retirement effective December 1, 2008. She has spent 32 years on local government and deserves to spend some quality time with her grandchildren! Pam, who has served as an NCAMC District Director, has also been Interim Erwin Manager. Congratulations, Pam, but you will be missed!

Region	District	To Determine Your District, Please find your County
I	1	Bertie, Camden, Chowan, Currituck, Dare, Gates, Hertford, Martin, Pasquotank, Perquimans, Tyr-
	2	Beaufort, Carteret, Craven, Hyde, Jones, Onslow, Pamlico
	3	Bladen, Brunswick Columbus, Duplin, New Hanover, Pender, Sampson
II	4	Greene, Johnston, Lenoir, Pitt, Wayne, Wilson
	5	Edgecombe, Franklin, Halifax, Nash, Northampton, Warren
	6	Alamance, Caswell, Chatham, Durham, Granville, Orange, Person, Vance, Wake
III	7	Cumberland, Harnett, Hoke, Lee, Moore, Robeson, Scotland
	8	Anson, Cabarrus, Mecklenburg, Montgomery, Richmond, Stanly, Union
	9	Davidson, Davie, Forsyth, Guilford, Randolph, Rockingham, Rowan, Stokes
IV	10	Alexander, Alleghany, Ashe, Avery, Caldwell, Iredell, Surry, Watauga, Wilkes, Yadkin
	11	Burke, Catawba, Cleveland, Gaston, Lincoln, McDowell, Rutherford
	12	Buncombe, Cherokee, Clay, Graham, Haywood, Henderson, Jackson, Macon, Madison, Mitchell, Polk, Swain, Transylvania, Yancey

Clerks: Know your region and district

If you are a new clerk, it may be confusing when you hear other clerks talking about regions or districts.

The State of North Carolina is divided into four regions, which are further divided into districts. Within those regions and districts are the counties and municipalities in which you work and reside.

The chart at left shows by region and district where your county is located. These same regions and districts are used not only by the North Carolina Association of Municipal Clerks but also by the North Carolina League of Municipalities.

The Directors who represent you on the NCAMC Board are listed on page 2. Please contact them for any assistance they may be able to provide.

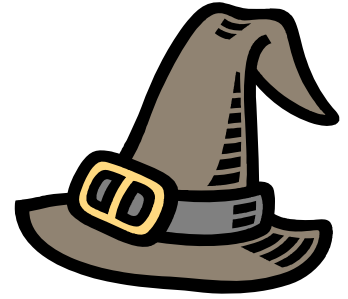
Submissions for Minute-by-Minute

The **Minute-by-Minute** newsletter for the membership of the North Carolina Association of Municipal Clerks is published and distributed monthly. Articles submitted may be edited for brevity. Deadline for submission of articles is the 10th of each month for publication in the next month's newsletter.

Submit articles in writing to: **Angela G. Stadler, CMC; City of Reidsville; 230 W. Morehead Street, NC 27320 (ATTN: Minute-by-Minute); Fax: (336) 342-3649; email: astadler@ci.reidsville.nc.us**

If you need assistance, have questions or need more information, feel free to call Angela Stadler at (336) 349-1040.

October 2008



The monthly NCAMC Calendar is prepared for you by Dawn Sparks, CMC, Deputy City Clerk, High Point.

	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1 Joan Leary Carolyn Mitchell	2 Alice Lloyd	3	4
5 Carolyn Patterson	6	7	8 Kim Edmondson JoAnn Kuhn Kim Tester Melanie Hester Kimberly Brown	9 Kitty Coley Steve Smith	10 Shirley Bass	11 Pam Lisenby Judy Colgate
12 Nelda Johnson Trevie Adams Eva Coble	13 Janet Anderson	14 Angela Woodson Carol Ann Floyd	15 Bonnie McManus	16	17 Jeanette Newbern	18 Marilyn Smith Carol Barwick
19 Sabrina Oliver Karen Fink Barbara Bounds	20 Joy Garland Lynn Trivette	21	22 Tanita Howard	23 Cora Nunes Bridgette Bell Juanita Faircloth JoAnn Strickland	24	25 Kaye Foster
26 Vickie Wilson Kimberly Cochran Gaynell Donnelly	27 Sharon Edwards Sandy Kline	28	29 Michelle Gray	30 Phyllis Register	31 Lola Andrews Stephanie Kelly Cynthia Brake	