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**Join NCAMC**

Know a clerk or deputy clerk who wants to join NCAMC? Encourage them! For membership information, email committee chair Donna Strickland, CMC, at the following address:

[dstrickland@townofleland.com](mailto:dstrickland@townofleland.com)

**Now, join IIMC**

If you have joined the North Carolina Association of Municipal Clerks and are wondering what else you can do to grow in your profession, you definitely need to consider joining the International Institute of Municipal Clerks. IIMC is the certifying arm for clerks worldwide. For more information go to the website:

[www.iimc.com](http://www.iimc.com)

President Campanello's May Message:

# Hitting the roads of NC

**Dear Fellow Clerks:**

The four Regional Schools promoted by the North Carolina Association of Municipal Clerks were scheduled for each Friday during the month of April. As of the newsletter deadline I have attended three of the four locations. One of the many duties as your president is to attend these schools and welcome the members. This opportunity has been as exciting as it has been rewarding. I have met new clerks as well as those who are not able to attend courses very often.

I must say that the Program/Education Committee, chaired by Elaine Hunt of Clinton, did an outstanding job of selecting educational topics appropriate for this one-day session. The agenda for all four sessions began with speakers from the Local Government Commission, who covered the requirements of financial reporting. Kay Nunnery with the League's Risk Management Services discussed how the HIPAA laws impact the clerk's office. She also presented information on new trends in health care, such as Account-Based Health Plans and Health Savings Accounts. If you are interested in more details you should contact Kay at (919) 715-2912.

A representative from the Census Bureau helped those attending to understand the importance of being certain that every citizen in your town is properly counted. An accurate census count could govern whether your city or town gets grants for a Library, or is selected for a Chick-fil-A. Clerks are the key to educating the citizenry in this regard. The final item on the agenda was a presentation on how to go to a paperless agenda concept, which as I learned can be accomplished in several different ways.

On April 4<sup>th</sup> I traveled three hours to Morehead City where Jeanne Giblin, our District 2 Director, was the host clerk. The Sanitary Seafood Restaurant located on the sound was the

site for the day's session. I arrived late because fog blanketed the entire route and in fact remained for most of the day. Our meeting room had large windows overlooking the sound and boat docks. The pelicans were especially entertaining that day as they dived to feed and then took flight to find a perch on a piling, sometimes chasing a gull from its resting place. The presenters managed to retain our attention through the day. Jeanne and the clerks that assisted her did an outstanding job.

I started out about 6:00 a.m. on route to Wilson on April 11<sup>th</sup>. I have never traveled in that part of the state. I live in the most southeastern part of North Carolina so sometimes you find that "you can't get there from here," thank goodness for I-40. Rebecca Rose hosted the Region 2 School, which was held at the City of Wilson Operations Center. Just outside the facility they have a community rose garden with over 80 rose bushes; unfortunately, they were not in bloom yet. Wilson is known as the "city of trees." I have not seen so many beautiful pink and white dogwoods in a very long time. The lunch was catered by a famous local barbeque restaurant called "Parkers", and it was delicious.

The Region 3 School, hosted by Fayetteville City Clerk Candice White, was held at the Smith Recreation Center. Once again, because of where I live, I had to pull out the road map and figure out what the best route to Fayetteville might be. I decided that N.C. 210 just north of Wilmington would be the best route. I was absolutely delighted the entire time. N.C. 210 is truly a "country road". I saw vineyards, blueberry farms, horses, cows, old tobacco barns and even a few silos. I learned from one of the clerks attending the school that the huge fields of what looked like tall grass was actually rye grass that is an ingredient in livestock feed.

Probably the most memorable opportunity

**See Regional Schools, Page 3**

# Manteo leaders maintain “small town character”

By Becky Breiholz, CMC  
District 1 Director

The Town of Manteo has made more than a 25-year commitment to citizen-based planning to preserve the village atmosphere and to encourage the protection of the historical and architectural significance of our neighborhoods and traditional island houses. Today, homes and businesses portray a mixture of architectural styles ranging from Elizabethan, Victorian, Edwardian, early American post-World War II and modern. The Board of Commissioners, concerned citizens and visionary elected officials remain committed to “maintain a small town character, hometown sense of community and history” as outlined as one of the goals in the Town of Manteo’s Land Use Plan.

The Town of Manteo has been recognized throughout the country as an early innovator in community-based planning for the preservation and development of the town. This planning process, established by the town, has been used as an example across the country where not only were the citizens involved in the planning process, but that the plans were actually carried out and followed through by the community. The key to the success of this planning process is to involve the citizens on different levels of the project. The citizens of Manteo embraced the development plan for the future and have a passion of preservation that allowed the plan to work. They also recognized the need of tourism to the town but also wanted to maintain the characteristics and the history of the town as one of the native islands of the Outer Banks.

The architectural heritage of Manteo is rather simple. Settled in the 1860s, the town became incorporated in 1899 and is a predominantly 20th-century town. In the last 25 years, a different quality of residential construction developed across the country, resulting in a mass production of houses that seemed to be the same wherever one went. It is thought that the “sameness” is what destroys the quality and sense of a place.

It is not an easy task to preserve our architectural history in our community. Resources are available to the homeowner and builders as they repair, add onto existing homes or build a new home to find the appropriate patterns to guide the process of designing and building in ways consistent with traditional Manteo architecture. The new house or addition should be recognized as “belonging to Manteo.”

An ordinance creating the Manteo Historic District and the Manteo Historic Preservation and Architectural Review Committee was adopted on September 12, 2007. The purpose of this chapter is to promote the public health, safety and welfare by preserving and protecting the historic structures and historic neighborhoods in the Town of Manteo in alliance with the Town’s goal of protecting small town atmosphere and consistent with the Town’s major industries of tourism and heritage tourism. The purposes of this committee is to act in an advisory capacity to the Planning and Zoning Board and provide architectural review for any and all proposed buildings within the planning jurisdiction that are required to be reviewed for compliance with the Manteo Way of Building by other ordinances or documents of the Comprehensive Development Codes of the Town of Manteo. The Historic District is bound by the original 1899 corporate limits of the Town, together with all lots fronting on Sir Walter Raleigh Street west of Highway 64 up to and including Cartwright Memorial Park and Collins Park. This area has also been known as Old Town Manteo and the boundaries are marked on such signs affixed to the street signs.

The next time you are riding around downtown Manteo, take special notice of the architecture in our community. Notice the gables and eaves, the vertical windows, the dormers, the bay windows, the paneled doors, the porches and their posts, and don’t forget the picket fences. Manteo is known for its picket fences.

*Becky Breiholz is the Clerk for the Town of Manteo.*

## NCAMC

### 2007-08 Officers

- President  
Josann Campanello, MMC  
St. James
- 1st Vice-President  
Penelope Spicer-Sidbury, CMC  
Wilmington
- 2nd Vice-President  
Delores (Dee) Hammond, MMC  
Laurinburg
- Recording Secretary  
Carmen Miracle, MMC  
Jacksonville
- Corresponding Sec. /Treas.  
Kimberly S. Hibbard  
NCLM
- Immediate Past President  
Beverly Bigley, CMC  
Indian Beach

### 2007-08 Directors

#### Region I

- District 1  
Becky Breiholz, CMC  
Manteo
- District 2  
Jeanne Giblin, CMC\*  
Morehead City
- District 3  
Regina Alexander, CMC  
Southport

#### Region II

- District 4  
Sherry Scoggins, CMC\*  
Clayton
- District 5  
Sheila Taylor, CMC  
Littleton
- District 6  
Sue Rowland, CMC  
Cary

#### Region III

- District 7  
Pamela Addison, CMC\*  
Erwin
- District 8  
Jill Chunn, CMC  
Concord
- District 9  
Dale Martin, CMC  
Kernersville

#### Region IV

- District 10  
Freida Van Allen, MMC  
Boone
- District 11  
Thelda Rhoney, MMC  
Valdese
- District 12  
Phyllis McClure, CMC\*  
Waynesville

\* = Regional Chairperson

## News from the NCAMC



### UPCOMING EVENTS

- **May 4-10, 2008:** Municipal Clerks Week recognized
- **May 18-22, 2008:** International Institute of Municipal Clerks Annual Conference, Atlanta, GA.
- **June 13, 2008:** NCAMC Board & Committee Meetings, NCLM Building, Raleigh.
- **Aug. 14-16, 2008:** NCAMC Annual Conference, Wilmington, at the Wilmington Hilton Riverside.

Congratulations to Kim Hensley, Clerk for the Town of Laurel Park, on the new addition to her family. Her daughter, Emma Faith, was born on April 22. She weighed 7 lbs, 8 oz, and was 19-inches long.

Well wishes can be sent to Kim at 2044 Deep Woods Drive, Hendersonville, NC 28739.

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Kim Scott, CMC, will be retiring on May 30 after 30 years of service with the City of Eden. She was appointed City Clerk in 1996 after serving as Deputy City Clerk for many years. Kim's fellow clerks can send her an email at kim.scott@ci.eden.nc.us or a card to the City of Eden, P.O. Box 70, Eden, 27289.

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Henderson city clerk Dianne White is leaving for a similar post in the Town of Butner. Butner became an incorporated town last year. Good luck in your new job, Dianne.

\*\*\*\*\*

Connie Spell is leaving the Town of Stedman. She will become clerk and assistant manager for the Town of Hope Mills beginning May 19. Phyllis Register, MMC, had retired. Connie, congratulations on your new post. The best of luck to you! And to Phyllis, enjoy your retirement!

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Congratulations to Shirley Cannon, City Clerk, for the City of Lenoir. At the suggestion of President Campanello, Shirley applied for a scholarship grant to attend the IIMC Conference in Atlanta, Ga. She got it! Enjoy your first IIMC conference, Shirley!

# Lanier earns MMC

Tina S. Lanier, Clerk for the City of Lexington, has earned the prestigious Master Municipal Clerk (MMC) designation from the International Institute of Municipal Clerks (IIMC).

To obtain this designation, Tina earned the required points in the area for continuing education and in professional participation and contributions.

Tina has been employed with the City of Lexington since July of 1989. She was first hired as Secretary to the Finance Director, a position she held for three years, before being named Support Services Coordinator in 1992. She served as Deputy City Clerk for 2 1/2 years until July 1, 1997, when she became Lexington City Clerk.

She received her professional IIMC Certified Municipal Clerk's Award in December of 1996, and was accepted into the IIMC Master Municipal Clerk Academy Program in June of 2004.

Tina learned that she had earned her MMC in April of this year.

She joined both the NCAMC and the IIMC in July of 1994.

Congratulations Tina on achieving this honor!

## Regional Schools enjoyable experience for President

Continued from Page 1

that I will have as your president occurred at the Fayetteville school. I had the privilege of recognizing Nan Bryant, the town clerk for the Town of Hoffman. Nan has worked for the Town of Hoffman for 54 years. She was to celebrate her 91<sup>st</sup> birthday on Saturday, April 19<sup>th</sup> so we sang Happy Birthday to Nan.

Tomorrow I travel to Waynesville for the Region 4 School that will be hosted by Phyllis McClure, our District 12 Director. I am looking forward to seeing old friends and meeting new ones. This is a busy time for me, and I am enjoying every minute of it.

On a different note, the registration materials for the Summer Conference in Wilmington will be coming out very soon. There will be an MMC Academy session on Thursday, August 14<sup>th</sup>, on Life Choices and Changes led by Laura Hamilton. Friday and Saturday also include educational sessions on Public Records Law, Records Retention, State Demographics and Relaxation Techniques.

Please plan to take advantage of this opportunity to expand your knowledge, and enjoy what Wilmington and the area beaches have to offer.

**Josann Campanello, MMC**  
NCAMC President

## Submissions for NCAMC Annual Report Needed

NCAMC Annual Report Coordinator Dawn Davis, CMC, needs items for the report. Dawn is especially looking for photos as well as reports from hosts of the various conferences. If anyone has a photo taken at one of the conferences, please contact Dawn via email at dawn.davis@highpointnc.gov. Submissions can also be sent to: Dawn Davis, CMC, Deputy Clerk, City of High Point, P.O. Box 230, High Point, NC 27261

# May 2008



The monthly NCAMC Calendar is prepared for you by Dawn Davis, CMC, Deputy City Clerk, High Point.

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				<b>1</b> Lora Flieger	<b>2</b> Luellen Norris Kathleen Townsend	<b>3</b>
<b>4</b> Lannette Johnson	<b>5</b> Michelle Dawson	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b> Kathie Fields Lisa Vierling	<b>10</b>
<b>11</b> Stephanie Watson  <b>Mother's Day</b>	<b>12</b> Dianne Spellman	<b>13</b> Kelly Nash	<b>14</b>	<b>15</b> Elaine Hunt Joy Eudy	<b>16</b> Patricia Brunell	<b>17</b> Misty Hagood Kim Greene
<b>18</b>  <b>IIMC Conference Atlanta</b>	<b>19</b> Sheila Barefoot  <b>IIMC Conference Atlanta</b>	<b>20</b> Betty Smith  <b>IIMC Conference Atlanta</b>	<b>21</b>  <b>IIMC Conference Atlanta</b>	<b>22</b>  <b>IIMC Conference Atlanta</b>	<b>23</b> Bootsie Roberts	<b>24</b> Drake Gurganus- McCullough
<b>25</b>	<b>26</b> Tina Lanier  <b>Memorial Day</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b> Penny Chapman	<b>31</b>