



**Inside this Issue:**

<i>President's Message</i>	1
<i>Publicizing your honors</i>	2
<i>Clerk earns CMC</i>	3
<i>Calendar of Events</i>	3
<i>New Committees named</i>	4-5
<i>September Calendar</i>	6

**Join NCAMC**

Know a clerk or deputy clerk who wants to join NCAMC? For membership information, email committee chair Jenny Larson, CMC, of Fairmont at the following address:

[fairmontnc@yahoo.com](mailto:fairmontnc@yahoo.com)

**Now, join IIMC**

If you have joined the North Carolina Association of Municipal Clerks and are wondering what else you can do to grow in your profession, you definitely need to consider joining the International Institute of Municipal Clerks. IIMC is the certifying arm for clerks worldwide. For more information go to the website:

[www.iimc.com](http://www.iimc.com)

**President Hammond's First Message:**

# *“Hats off” to our Clerks*

**Dear Fellow Clerks,**

WOW! Let me begin by saying how honored and humbled I truly am to hold the position of NCAMC President. I want to express my thanks to all of you for giving me this opportunity. Many, many thanks to Penelope “Penny” Spicer-Sidbury for the excellent job she did for us this last year. My hope is to continue the excellent job done by all past presidents.

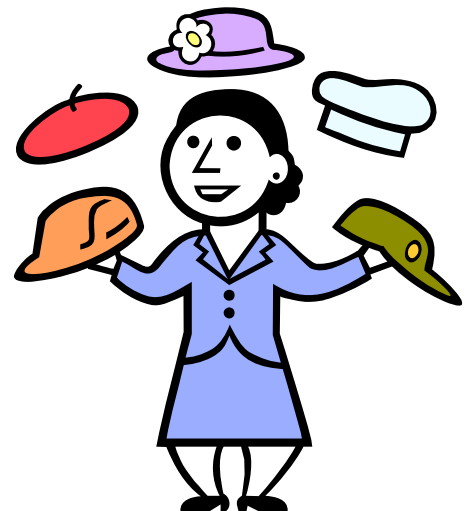
I want to thank the host clerks, Stephanie Kelly and Kim Deason for their hospitality and for doing an outstanding job. The Program/Education Co-Chairs Elaine Hunt and Kim Worley as well as their committee members worked hard on bringing you educational programs that were interesting and informative. I believe they should be given a big **HATS OFF TO YOU!** from all of us for all the hard work they did to make this a successful conference.

The Master Municipal Clerk class held on Thursday was not only informative but entertaining as well. The session was Conflict Management and presented by John Stephens of the School of Government. We were asked to act out some of the conflicts that we shared and by doing so, he found we had some actresses amongst us!

Friday morning begin with a welcome from Concord Mayor Scott Padgett, Concord City Manager Brian Hiatt and Julie Burch, Assistant City Manager from Charlotte. They all spoke on the value of the clerks' position in local government. I know you all remember that we were encouraged to spend money in the host cities and I believe that was accomplished by all.

Friday and Saturday's educational sessions were enjoyed by everyone. David Lawrence presented his last educational session to us before he retires. We will all miss his intelligent conversations and his humor. Friday evening we enjoyed a tour and wonderful meal at the Great Wolf Lodge. A lot of shopping took place at Concord Mills! Now, remember that we were encouraged to spend money and we did!

We held our annual banquet on Saturday night. The meal was outstanding, the cen-



# Help us to publicize your CMC, MMC achievements

By Angela G. Stadler, CMC  
Minute-by-Minute Editor

Every time I get a notice from the International Institute of Municipal Clerks (IIMC) that another North Carolina Clerk has received his or her CMC or MMC, I feel very proud. I remember the pride I felt when I received my Certified Municipal Clerk designation, and I know how the new recipients must feel.

In our busy everyday lives as Clerks, it is often hard enough to keep our heads above water, much less work to get either of these coveted achievements. The time and effort that must be spent to get your CMC or MMC can, at times, appear to be an enormous task in an already hectic world, but it is well worth it when you can put those three little letters behind your name.

We want to make sure that when you achieve this special honor, that it is suitably recognized. That is the purpose of this article. I want to ensure that when you receive your Certified Municipal Clerk or Master Municipal Clerk designation, you let me know so that a small write-up can be included in an upcoming edition of *Minute-by-Minute*.

As Editor of *Minute-by-Minute*, if I receive a notice, I try and send out a quick email, but, unfortunately, sometimes these things “fall through the cracks.” So, I am asking you to help me out.

First, I would love for you to send me something from IIMC showing that you have achieved this milestone. It can be sent to me via email at [astadler@ci.reidsville.nc.us](mailto:astadler@ci.reidsville.nc.us) or by fax to (336) 342-3649. Secondly, please answer the following questions that I send out to everyone so that the information can be used to compile a short article:

1. When did you come to work for your Municipality?
2. What titles have you held while there and what years you held them?
3. When you earned your CMC?
4. When you earned your MMC?
5. The year you joined the North Carolina Association of Municipal Clerks?
6. The year you joined the International Institute of Municipal Clerks?

We try to stick to these same general questions so that all of the articles are similar. If you have worked at several municipalities, please feel free to include those other places of employment as well. (But not every job you've ever held, just the municipal ones!!!!)

If you don't have access to email or fax, you can always send this information to my office as well. Just send it to Angela G. Stadler, CMC, City Clerk

Editor, NCAMC Minute-by-Minute  
230 W. Morehead Street  
Reidsville, NC 27320

I look forward to hearing from you. Congratulations to all of you who have earned their CMCs and MMCs. Good luck to those of you who are pursuing the designations right now.

I'd love to write more, but it reminds me .... I need to start working on my MMC application!



## NCAMC

### 2009-10 Officers

President  
Dolores (Dee) Hammond, MMC  
Laurinburg

1st Vice-President  
Carmen Miracle, MMC  
Jacksonville

2nd Vice-President  
Sherry Scoggins, MMC  
Clayton

Recording Secretary  
Sue Rowland, CMC  
Cary

Corresponding Sec./Treasurer  
Kimberly S. Hibbard  
NCLM

Immediate Past President  
Penelope Spicer-Sidbury, CMC  
Wilmington

### 2009-10 Directors

#### Region I

District 1  
Becky Breiholz, MMC\*  
Manteo

District 2  
Jeanne Giblin, MMC  
Morehead City

District 3  
Carol Ann Floyd, MMC  
Leland

#### Region II

District 4  
Rebecca Rose, CMC  
Wilson

District 5  
Kim Worley, MMC\*  
Franklinton

District 6  
D. Ann Gray, MMC  
Durham

#### Region III

District 7  
Jenny Larson, CMC  
Fairmont

District 8  
Johnsye Lunsford, CMC\*  
Rockingham

District 9  
Dale Martin, CMC  
Kernersville

#### Region IV

District 10  
Shirley Cannon, CMC  
Lenoir

District 11  
Ann Sessom, MMC\*  
Kings Mountain

District 12  
Darlene Johnson, CMC  
Spruce Pine

\* = Regional Chairperson

## UPCOMING EVENTS

- **September 11:** Committee Meetings as scheduled by Chairpersons, NCLM Building, Raleigh.
- **September 11:** Board of Directors Meeting, NCLM Building, Raleigh.
- **October 26:** Clerk's Breakfast, NCLM Conference, Greenville, NC.
- **December 11:** Committee Meetings as scheduled by Chairpersons, NCLM Building, Raleigh.
- **December 11:** Board of Directors Meeting, NCLM Building, Raleigh.
- **January 13-15, 2010:** IIMC Region III Meeting, Orlando Hyatt Regency International Airport, Orlando, Fla.
- **January 20:** Master Municipal Clerk's Academy, Research Triangle Park.
- **January 20-22:** City and County Clerk's School, Research Triangle Park.
- **March 12:** Committee Meetings as scheduled by Chairpersons, NCLM Building, Raleigh.
- **March 12:** Board of Directors Meeting, NCLM Building, Raleigh.
- **March:** Master Municipal Clerk's Academy (Dates TBA)
- **April:** Regional Schools (Dates TBA)
- **May 23-27:** IIMC Annual Conference, Reno/Tahoe, Nevada.
- **June 11:** Committee Meetings as scheduled by Chairpersons, NCLM Building, Raleigh.
- **June 11:** Board of Directors Meeting, NCLM Building, Raleigh.
- **August 12-14:** Annual Conference, Crowne Plaza, Asheville.

# Kuhn earns coveted CMC

A North Carolina Clerk has earned the coveted Certified Municipal Clerk (CMC) designation given by the International Institute of Municipal Clerks (IIMC).

She joins a very prestigious group of professionals who have excelled in their educational pursuits.

**JoAnn L. Kuhn, CMC**, Deputy City Clerk of Hickory, received her CMC in July of 2009.

To earn the CMC designation, a Clerk must attend extensive education programs. The designation also requires pertinent experience in a municipality.

The program prepares participants to meet the challenges of the complex role of municipal clerks by providing them with quality education in partnership with institutions of higher learning.

JoAnn started with the City of Hickory as a Legal Assistant in 2003. She became Deputy City Clerk in November of 2005.

She joined the NCAMC and IIMC in 2005.

JoAnn credits her City Clerk Pamela S. Tallent, MMC, for encouraging her to earn her CMC and being behind her "110%."

## Installation banquet enjoyed

Continued from Page 1

terpieces were beautiful, and the incoming President had a few butterflies in her stomach.

President Spicer-Sidbury was presented with her President's pin, a plaque from the association and a charm bracelet as a gift for her dedicated service as President this past year.

IIMC President Mary Lynn Stratta, Dyanne Reese, Immediate IIMC Past President, and Lisa Burns, one of our IIMC Region III Directors, were unable to attend our conference due to scheduling conflicts. Our own Stephanie Kelly, City Clerk of Charlotte and our association's IIMC Region III Director, administered the Oath of Office to all incoming officers and directors. I must say that it was an honor being sworn in by a North Carolina Clerk. Music and dancing followed with everyone enjoying the music of Boogie Benny.

Words cannot express how proud and honored I am to serve as your President. As I shared with you in my speech, I want to serve this association with an open mind, commitment to the association, a promise to continue promoting professionalism, and provide educational programs and encouragement that will make us the best we can be.

A heartfelt thank you to all of you that have served and are willing to serve on various NCAMC committees. This is your association so please let me know if there is anything that I can help you with.

It is my hope that we will all continue to strive for excellence and serve our local government and this association with pride and dedication.

**HATS OFF TO YOU!!!!**

**Dolores "Dee" Hammond, MMC**  
NCAMC President

# President Hammond names committees

New officers and directors were installed during the 2009 NCAMC Annual Conference held in Concord.

Dolores "Dee" Hammond, MMC, of Laurinburg, was elected and installed during ceremonies held August 15. Also installed were the following officers: Carmen Miracle, MMC, Jacksonville, First Vice-President; Sherry Scoggins, MMC, Clayton, Second Vice-President; Sue Rowland, CMC, Cary, Recording Secretary; and Kimberly S. Hibbard, Corresponding Secretary/Treasurer, Secretary/Treasurer, of the North Carolina League of Municipalities.

Outgoing NCAMC President Penelope "Penny" Spicer-Sidbury, CMC, of Wilmington, assumes her post as Immediate Past President.

Directors of the even-numbered districts were installed during the Saturday night ceremonies. The entire roster of directors, including those who currently are serving the second of their two-year terms are as follows:

## Region 1

District 1 - \*Becky Breiholz, MMC, Manteo, who serves as Chair of Region 1; District 2 -- Jeanne Giblin, MMC, Morehead City; District 3 – Carol Ann Floyd, MMC, Leland.

## Region 2

District 4 – Rebecca Rose, CMC, Wilson; District 5 - \*Kim Worley, MMC, Franklinton, who serves as Chair of Region 2; District 6 – D. Ann Gray, MMC, Durham.

## Region 3

District 7 – Jenny Larson, CMC, Fairmont; District 8 – \*Johnsye Lunsford, CMC, Rockingham, who serves as Chair of Region 3; District 9 - Dale Martin, CMC, Kernersville.

## Region 4

District 10 – Shirley Cannon, CMC, Lenoir; District 11 - \*Ann Sessom, MMC, Kings Mountain, who serves as Chair of District 4; District 12 – Darlene Johnson, CMC, Spruce Pine.

The following committees have been seated by President Hammond:

### Executive Committee

**Chairperson:** Dolores "Dee" A. Hammond, MMC, Laurinburg, President.

**Members:** Carmen Miracle, MMC, Jacksonville, First Vice-President; Sherry Scoggins, MMC, Clayton, Second Vice-President; Sue Rowland, CMC, Cary, Recording Secretary. Two Board members will be appointed by the Board in September of 2009 and will be listed in the next newsletter.

### IIMC Certification School/College Scholarship Committee

**Chairperson:** Dolores "Dee" Hammond, MMC, Laurinburg, President.

**Members:** Carmen Miracle, MMC, Jacksonville, First Vice-President; Sherry Scoggins, MMC, Clayton, Second Vice-President; Penelope "Penny" Spicer-Sidbury, CMC, Wilmington, Immediate Past President; Jeanne Giblin, MMC, Morehead City, Program/Education Chair; Fleming Bell, School of Government.

### Legislative Committee

**Chairperson:** NCLM Board Member to be appointed by the Board in September 2009.

**Members:** Stephanie Kelly, CMC, IIMC Board Member; Brenda Clark, MMC, Town of White Lake; Thelda Rhoney, MMC, Town of Valdese.

**Advisor:** Sherry Scoggins, MMC, Clayton, Second Vice-President.

### Finance/Budget Committee

**Chairperson:** Carol Ann Floyd, MMC, Town of Leland.

**Members:** Sabrina Oliver, CMC, Chapel Hill; Peggy Choate, Sparta; Kim Hibbard, NCLM – Secretary/Treasurer.

**Advisor:** Carmen Miracle, MMC, Jacksonville, First Vice-President.

### Membership Committee

**Chairperson:** Jenny Larson, CMC, Fairmont.

**Members:** Joanne Floyd, CMC, Plymouth, District 1; Janet Hill, Morehead City, District 2; Donna Strickland, CMC, Leland, District 3; Leighanna Worley, Wilson's Mills, District 4; Lisa B. Vincent, CMC, Roanoke Rapids, District 5; Pamela E. Glover, Henderson, District 6; Melissa Adams, CMC, Town of Carthage, District 7; Bridgette Bell, CMC, Kannapolis, District 8; Bernadette A. Parduski, CMC, District 9; Shirley Cannon, CMC, Lenoir, District 10; Janice Costner, CMC, Bessemer City, District 11; Sue Powell, CMC, Mills River, District 12.

**Advisor:** Sherry Scoggins, MMC, Second Vice-President.

### Nominating Committee

**Chairperson:** Penelope Spicer-Sidbury, CMC, Wilmington, Immediate Past President.

**Members:** Johnsye Lunsford, CMC, Board Member; Connie Spell, MMC, Hope Mills, Past President; Janet Anderson, MMC, Franklin, Past President; Lisa Vierling, MMC, High Point, Past President; Joyce Valley, MMC, Town of Angier, At-Large Member; Regina Alexander, MMC, Town of Southport, At-Large Member.

**Advisor:** Sherry Scoggins, MMC, Clayton, Second Vice-President

### Past Presidents Committee

**Chairperson:** Josann Campanello, MMC, St. James.

**Members:** Beverly Bigley, MMC, Retired; Jean Bailey, CMC, Rocky Mount; Gail Smith, CMC, Raleigh;

# Committee appointments continued

Continued from page 4

## Past Presidents Committee (Continued)

Connie Spell, MMC, Hope Mills; Beth Hamrick, MMC, Mint Hill; Wanda Elks, MMC, Greenville; Eva Brown, MMC, Richlands; Dianne Pierce-Tamplen, MMC, Elizabeth City; Janet Anderson, MMC, Franklin; Lisa Vierling, MMC, High Point; Penelope Spicer-Sidbury, CMC, Wilmington; Patricia Brunell, MMC, Retired; Janice Thomas, MMC, Retired.

## Program/Education Committee

**Chairperson:** Jeanne Giblin, MMC, Morehead City.

**Members:** Regina Alexander, MMC, Southport; Sandy Kline, CMC, Chapel Hill; Joyce Walker, CMC, Lewisville; Jacqueline Nicholson, CMC, Wallace; Brenda Clark, MMC, White Lake; Dianne P. Berry, CMC, Cabarrus Health Alliance, Kannapolis; Dale Martin, CMC, Kernersville; Kaysie Pralle, Kure Beach; Tammy Speicher, Haw River; Sherry Scoggins, MMC, Clayton; Dora Moore, CMC, Rural Hall; DiAnne Enoch, Elon; Sue Rowland, CMC, Cary; Diana Schreiber, Greensboro; Shelia Taylor, MMC, Littleton; Cynthia S. Bennett, Washington; Kim Hibbard, NCLM – Ex-Officio; Fleming Bell, SOG – Ex-Officio.

**Advisor:** Carmen Miracle, MMC, Jacksonville – First Vice President.

## N.C. League of Municipalities Board Member

To be appointed at the September BOD meeting.

## N.C. League of Municipalities Committee Members

To be appointed at the September BOD meeting.

## Publicity Committee

**Chairperson:** Angela Stadler, CMC, Reidsville – Newsletter

**Members:** Donna Housh, Oxford - Annual Report; Dawn Sparks, CMC, High Point - Birthday/Events Calendar; Janet Hill, Morehead City – Scrapbook; Lisa Markland, CMC, Zebulon – Web Site Coordinator, Sue Rowland, CMC, Cary, Amy Harvey, CMC, Chapel Hill.

**Advisor:** Sherry Scoggins, MMC, Clayton - Second Vice-President.

## WSOS

### (WE SHARE OUR SERVICES)

**Chairperson:** Diane White, CMC, Butner.

**Members:** Ronda Lambert, MMC, Indian Beach, Region 1; Kim Worley, MMC, Franklinton, Region 2; Myra Heard, CMC, Salisbury, Region 3; Nancy Boyden, CMC, Midland, Region 3; Kim Hensley, CMC, Laurel Park, Region 4.

## 2010 Site Selection Committee

**Chairperson:** Freida Van Allen, MMC, Boone, District 10.

**Members:** Bridgette Bell, CMC, Kannapolis, District 8; Myra Heard, CMC, Salisbury, District 9; Tina Lanier, Lexington, District 9; Chris Reed, Conover, District 11; Cheryl Mears, Woodfin, District 12; Kim Hibbard, NCLM, Corresponding Secretary/Treasurer.

## 2011 Site Selection Committee

**Chairperson:** Penelope Spicer-Sidbury, Wilmington.

**Members:** Regina Alexander, MMC, Southport; Jeanne Giblin, MMC, Morehead City; Becky Breiholz, MMC, Manteo; Kim Hibbard, NCLM, Corresponding Secretary/Treasurer.

## 2011 IIMC Region III Committee

**Chairperson:** Sylvia Holleman, Wrightsville Beach.

**Members:** Stephanie Kelly, CMC, Charlotte; Sherry Scoggins, MMC Clayton; Kim Hibbard, NCLM, Corresponding Secretary/Treasurer.

## 2012 Site Selection Committee

**Chairperson:** Dale Martin, CMC, Kernersville.

**Members:** Rene Phillips, CMC, Winston-Salem; Trevie Adams, Roxboro; Terry Bullock, Butner; Kim Hibbard, NCLM, Corresponding Secretary/Treasurer.

**Congratulations to all who made the  
 2009 Annual Conference such a success!  
 A big “HATS OFF TO YOU”**

# September 2009



The monthly NCAMC Calendar is prepared for you by Dawn Sparks, CMC, Deputy City Clerk, High Point.

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		<b>1</b> Dianne Berry Barbara Barrett	<b>2</b> Jill Chunn	<b>3</b>	<b>4</b> Rowena Sweezy	<b>5</b> Elizabeth Jenkins
<b>6</b> Kim Deason	<b>7</b>	<b>8</b>	<b>9</b> Lynn McKinnie	<b>10</b> Jane Smith	<b>11</b> Sandra Smith	<b>12</b> Mary Lou Todd Paula Webb
<b>13</b>	<b>14</b> Jean Bailey Nancy Boyden Phyllis Lowery Kim Mayo	<b>15</b>	<b>16</b> Pamela Pate	<b>17</b>	<b>18</b>	<b>19</b> JoAnn Gentry Wendy Gilliam
<b>20</b> Georgia Evangelist	<b>21</b> Bobbie Joran Sharon Gordon	<b>22</b>	<b>23</b> Al Matthews	<b>24</b>	<b>25</b> Lori Williams Elizabeth Cox	<b>26</b> Adora Alford Janet Hill
<b>27</b> Genie Russell	<b>28</b> Brenda Clark Nancy Jenkins	<b>29</b> Debra Holmes	<b>30</b> Sherry Hicks			