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Join NCAMC

Know a clerk or deputy clerk who wants to join NCAMC? Encourage them! For membership information, email committee chair Donna Strickland, CMC, at the following address:

dstrickland@townofleland.com

Now, join IIMC

If you have joined the North Carolina Association of Municipal Clerks and are wondering what else you can do to grow in your profession, you definitely need to consider joining the International Institute of Municipal Clerks. IIMC is the certifying arm for clerks worldwide. For more information go to the web-site:

www.iimc.com

President Spicer-Sidbury's May/June Message:

Regional schools a hit!

Dear Fellow Clerks,

We completed our final two regional clerk schools (Region 3-Rural Hall and Region 4-Lenior) and received some very positive feedback. Everyone seemed to thoroughly enjoy the sessions. Both sessions were well attended and while some of the schools had different presenters for the session on Clerk responsibilities, we still received positive feedback. Allison Collins, City Auditor for the City of Wilmington, presented the session on Implementation of Identity Theft at all four schools. She enjoyed meeting all of the Clerks and reported that Clerks are just the best and she could not have asked for a better audience. Allison asked that I relay to the Clerks that were able to attend any of the regional schools her appreciation for allowing her an opportunity to be a part of our educational experience.

The rescheduled 2009 Annual City & County Clerks School was held in Chapel Hill, North Carolina, on May 7, 2009, at the Friday Center with a full agenda. The sessions and discussions were beneficial, and we want to thank the School of Government for being able to work out rescheduling this school. The School of Government has placed some material from the school on the web site for those who were unable to attend.

Also, the Board of Directors held the Association's business meeting on May 7, and we received several updates and committee reports. We were reminded of the Certification School, and the 2009 N.C. Association of Municipal Clerks Annual Conference scheduled to be held in Concord, North Carolina, at the Embassy Suites, August 13-15, 2009. The Program Education Committee is finalizing the sessions for this conference and the Master Municipal certification session. As usual, every effort is being made to offer as much educational material as possible to benefit as many Clerks as we can.

It was reported that our 2010 N.C. Association of Municipal Clerks Annual Conference would be held August 12-14 at the Crowne Plaza in Asheville. The 2011 conference is scheduled for August 11-14. The 2011 site selection committee is finalizing their recommendation and it will be presented to the Board of Directors at the meeting in June.

All members were encouraged to attend the IIMC conference scheduled for May 19-23, 2009 in Chicago, IL. As previously stated, this conference will have several unique keynote speakers. IIMC is offering more points for this conference than usual. This is an awesome opportunity to pick up so many more points for your certification.

The Board of Directors approved a new program to spotlight our Clerks on the Municipal Clerk web site. The Website Committee will add the details and additional information to the associations web site, so please visit our association's website (www.ncamc.com). (See related article on page 2.) Those present were reminded to

Clerk spotlight on www.ncamc.com

By Sue Rowland
District 6 Director

We're really proud of the NCAMC's new Web site. Please check it often, as we work hard to keep it up-to-date. As a way to get to know each other better, we're doing a member spotlight each month at www.ncamc.com. Below are the guidelines that our board of directors approved.

Approved Guidelines:

- A clerk may be featured only once every two years, unless they are in a particular featured role for multiple consecutive years
- The NCAMC Web site committee is responsible for all random selections.
- The NCAMC Web site committee is responsible for working with the featured clerk to obtain the information to be uploaded to the Web site each month.

The NCAMC board of directors will revisit this every year beginning August 2010 to consider changing the spotlight option used, and it is the responsibility of the NCAMC Web site committee to bring this to one of the board meeting agenda.

January:	Random selection: Highlight a clerk from a small-sized town (population up to 2,000)
February:	Random selection: Highlight a clerk from a medium-sized town (population between 2,001-10,000)
March:	Random selection: Highlight a clerk from a large-sized town (population 10,001+)
April:	Random selection: Highlight one clerk's innovative initiative/idea
May:	Random selection: Highlight a clerk from a small-sized town (population up to 2,000)
June:	Random selection: Highlight a clerk who attended his/her first school for new clerks (as part of the annual clerk school)
July:	Random selection: Highlight a clerk from a medium-sized town (population between 2,001-10,000)
August:	Random selection: Highlight a clerk from a large-sized town (population 10,001+)
September:	Random selection: Highlight one clerk's innovative initiative/idea
October:	Random selection: Highlight a mentor and mentee
November:	Random selection: Highlight a clerk who graduated from the SOG clerk certification institute
December:	Random selection: Highlight one clerk's innovative initiative/idea

Sue Rowland will contact you if you're randomly selected for the member spotlight. Be prepared to say YES! Also, for this initiative to be successful, we need to hear from you about your innovative ideas and practices. Please e-mail sue.rowland@townofcary.org; include your name, municipality, e-mail address, phone number, and a description of an innovative idea or practice that you've implemented in your municipality. This is an opportunity for us to all gain efficiencies and learn from each other and not re-create the wheel. We all know that our best resource is each other!

Got a question about the NCAMC? Let your fingers do the walking on your keyboard: www.ncamc.com.

Sue Rowland is the Clerk for the Town of Cary.

NCAMC

2008-09 Officers

President
Penelope Spicer-Sidbury, CMC
Wilmington

1st Vice-President
Delores (Dee) Hammond, MMC
Laurinburg

2nd Vice-President
Carmen Miracle, MMC
Jacksonville

Recording Secretary
Regina Alexander, MMC
Southport

Corresponding Sec. /Treas.
Kimberly S. Hibbard
NCLM

Immediate Past President
Josann Campanello, MMC
St. James

2008-09 Directors

Region I

District 1
Becky Breiholz, MMC
Manteo

District 2
Jeanne Giblin, MMC*
Morehead City

District 3
Carol Ann Floyd, MMC
Leland

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District 4
Sherry Scoggins, MMC*
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District 5
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District 6
Sue Rowland, CMC
Cary

Region III

District 7
Jenny Larson, CMC
Fairmont

District 8
Johnsye Lunsford, CMC
Rockingham

District 9
Dale Martin, CMC*
Kernersville

Region IV

District 10
Freida Van Allen, MMC*
Boone

District 11
Ann Sessom, MMC
Kings Mountain

District 12
Phyllis McClure, CMC
Waynesville

* = Regional Chairperson

CALENDAR OF EVENTS

- **June 19, 2009:**
NCAMC Board
& Committee
Meetings, NCLM
Building, Raleigh.
- **Aug. 13-15, 2009:**
NCAMC Annual
Conference,
Concord.

Flieger earns CMC from IIMC

A North Carolina Clerk has learned she has received the coveted Certified Municipal Clerk (CMC) designation from the International Institute of Municipal Clerks (IIMC).

Lora Flieger, CMC, of the City of Locust, received her CMC in May of 2009.

To earn the CMC designation, a Clerk must attend extensive education

programs. The designation also requires pertinent experience in a municipality.

The program prepares participants to meet the challenges of the complex role of municipal clerks by providing them with quality education in partnership with institutions of higher learning.

The program started in 1970.

Lora came to work for the City of Locust in October of 2005 as utility billing clerk.

In March of 2006, she was named Interim City Clerk and was named City Clerk in July of that same year.

Lora became a member of the North Carolina Association of Municipal Clerks and the IIMC in 2007.

NCLM Committee Rep still needed to represent NCAMC

Continued from Page 1

get their updated information in to Donna Strickland & Carol Ann Floyd at the Town of Leland, for the Clerk Directory. If they do not get a response from you, then they will have no other choice but to use the same information from last year. The Board of Directors discussed trying to put our directory on the web page, but it will require more work and we were not sure if this would be feasible. Discussion will continue and we will keep everyone informed.

New Clerks were encouraged to send in their respective information for the WSOS Committee.

Please be reminded that the Association will consider the request to make a financial contribution to the David Lawrence Professorship of \$2,500.00 at the August conference in Concord during the business meeting.

I am still looking for an interested Clerk to appoint to the vacant position on the North Carolina League of Municipalities' Planning & Services Legislative Action Committee (PS-LAC). This is an important committee that focuses on annexation, transportation, ABC stores, environment, planning and zoning. I can't stress enough how extremely important it is that we appoint a representative from our Association to this board as this is one of those golden opportunities that the N.C. League of Municipalities allows us to participate in and have a voice with these various committees. Feel free to contact me with any questions or for additional information.

Please keep each other in your thoughts and prayers as we continue to strive for the best, working together as one to "build the bridge to the future."

Penelope Spicer-Sidbury, CMC
NCAMC President

Minute-by-Minute Submissions

The *Minute-by-Minute* newsletter for the membership of the North Carolina Association of Municipal Clerks is published and distributed monthly. Articles submitted may be edited for brevity. Deadline for submission of articles is the 10th of each month for publication in the next month's newsletter. Submit articles in writing to: **Angela G. Stadler, CMC; City of Reidsville; 230 W. Morehead Street, NC 27320 (ATTN: Minute-by-Minute); Fax: (336) 342-3649; email: astadler@ci.reidsville.nc.us**

If you need assistance, have questions or need more information, feel free to call Angela Stadler at (336) 349-1040.

Clerks enjoy regional schools



LELAND hosted a Regional School held in late March. After a welcome and comments from Mayor Walter B. Futch Jr., Host Clerk Carol Ann Floyd, MMC, and NCAMC President Penny Spicer-Sidbury, CMC, Clerks listened to a very informative program on “Red Flag Rules — Implementation of Identity Theft Programs” by Wilmington City Auditor Allison Collins. Fleming Bell spoke on “Clerk Responsibilities—Conflict of Interest” and “Legal Ads.” Attendees are shown above enjoying the fantastic food. At right, someone appears to be having some fun with Penny and Carmen Miracle at the school. Everyone had a wonderful time.

Photos and information supplied by Janet Hill.



Did you know?

If you are part of the International Institute of Municipal Clerks, you are part of Region III, which includes Alabama, Florida, Georgia, North Carolina and South Carolina. Regions I-II and IV-IX are comprised of other states in the U.S. Region X includes Canada while Region XI are those countries outside of North America.

May 2009



The monthly NCAMC Calendar is prepared for you by Dawn Sparks, CMC,

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					1 Lora Flieger	2 Luellen Norris Kathleen Townsend
3	4 Leannette Johnson	5 Michelle Dawson	6	7	8	9 Kathie Fields Lisa Vierling
10	11 Stephanie Watson	12 Dianne Spellman	13 Kelly Nash Kelley Cyrus	14	15 Elaine Hunt Joy Eudy	16 Patricia Brunell
17 Misty Haygood Kim Greene	18	19 Sheila Barefoot	20 Betty Smith	21	22	23 Bootsie Roberts
24 Dale Gurganus- McCullough	25 Memorial Day	26 Tina Lanier	27	28	29	30 Penny Chapman
31						

June 2009



The monthly NCAMC Calendar is prepared for you by Dawn Sparks, CMC, Deputy City Clerk, High Point.

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	1 Pam Addison Lisa Vincent Darlene Johnson	2 Bonnie White	3 Debi Sherlin Jody Smith Freida Rhinehart	4 Mary Quidley Karen Zornes Maria Stroupe	5 Jill Pleimann	6 Lynn House
7 Stephanny Marshall	8 Tammy Keesler	9 Susan Bell	10 Annette Silver	11 Pam Tallent	12 Donna Armbrister Theresa Cieslinski	13
14	15 Angela Stadler Josephine Cass	16	17 Beth Hamrick Rhonda Ferebee	18	19	20
21 Donna Norris	22 Judy Collier Elizabeth Fortner Becky Breiholz	23 Kristie Kersey	24	25 Martha Orr	26 Jennifer Hemphill	27
28 Dolly Urdanick Judy Jeffreys Nancy Jackson	29 Stephanie Thompson	30 Donna Prince				