



**Inside this Issue:**

<i>President's Message</i>	1
<i>Manteo Market</i>	2
<i>CMC, MMCs earned</i>	3
<i>NCAMC News</i>	3
<i>May Calendar</i>	4

*Happy Memorial Day!*

**Join NCAMC**

Know a clerk or deputy clerk who wants to join NCAMC? For membership information, email committee chair Jenny Larson, CMC, of Fairmont at the following address:

[jennylarson@bellsouth.net](mailto:jennylarson@bellsouth.net)

**Now, join IIMC**

If you have joined the North Carolina Association of Municipal Clerks and are wondering what else you can do to grow in your profession, you definitely need to consider joining the International Institute of Municipal Clerks. IIMC is the certifying arm for clerks worldwide. For more information go to the website:

[www.iimc.com](http://www.iimc.com)

**President Hammond's May Message:**

***Educational guideline ideas sought***

**Dear Fellow Clerks,**

I hope everyone had a wonderful Easter and that the Easter Bunny was good to you!

I really enjoyed our Regional Academies. The presenters shared a lot of knowledge with us. The sessions were wonderful and the networking was great. The food was delicious and the host clerks were most gracious and very excited. I hope you enjoyed the academy that you attended. Thanks to everyone that participated in each academy.

I want to remind everyone that the IIMC Annual Conference is coming up (May 23-27, 2010) and that there will be a meeting of all Presidents to discuss Educational Guidelines. If you have questions, concerns, or suggestions, please email them to me by May 7. I need time to get them in order and I am taking a week of vacation before the conference in order to enjoy some much needed R&R.

The Program/Education Committee is working hard on our "Annual Summer Academy" (Conference). This will take place in Asheville, NC, August 12-14, 2010. The hotel is the Crowne Plaza Resort Asheville and room rates are \$129.00 per night. Information about registration will be coming sometime after our June Board of Directors meeting.

The Silent Auction at our Summer (Conference) Academy is held in order to help our fellow clerks attend the School of Government for Clerk Certification School. The monies received from the auction is allocated towards the Clerk Certification Scholarship that is awarded to a clerk at our Summer Academy. So, instead of door prizes this year, you are encouraged to bring an item for the Silent Auction Room. Please, help your fellow clerks.

One of my duties as your President is to inform Mayors and/or City Managers about Municipal Clerks Week. I posted the information about Clerks Week on the Managers Listserve. I hope you were recognized and treated to a special day during Municipal Clerks Week.

**Hats Off** to the following clerk that recently received her CMC designation:

Andrea E. Orbich, CMC, Clerk to the Board/Executive Assistant  
Orange Water and Sewer Authority

**Hats Off** to the following clerk that recently received her MMC designation:

Shirley Cannon, MMC, City of Lenoir

To all our clerks that celebrate another year of experience in May, "HAPPY BIRTHDAY" and I hope you had a wonderful Clerk Week!

**Dolores "Dee" Hammond, MMC**  
NCAMC President



**Manteo Farmer's Market**  
 8:00 am—12 noon  
 Manteo Waterfront - Creef Davis Boathouse

Manteo has a very active Special Events Committee, and we are very fortunate to have volunteers who like to come up with innovative ideas for the good of the community. Four years ago, the Town of Manteo Special Events Committee thought it would be a good idea to have a Farmers Market in downtown Manteo at the Washington Creef Davis Park on the Manteo Waterfront. The location chosen was ideal for a Farmers' Market and was set up to sell homegrown, home baked, and homemade products.

The market is held every Saturday usually starting in June through September, but the Town has had such a success with the market that the season is starting its fourth year from May 15, 2010 to October 2, 2010 and is held every Saturday from 8 am until noon. The market takes place rain or shine and everything for sale must be homegrown, home baked or handmade. The Market pays for itself and does not cost the Town to sponsor it, The Market is run by our volunteers on the Special Events Committee.

The vendors may sell farm produce, plants, flowers, baked goods or other handmade goods that are approved by our Special Events Committee and for those selling baked or processed foods must call the Department of Agriculture and get an inspection before they are allowed to sell at the market. The cost is minimaln \$100 for twenty (20) Saturdays per season or if the vendor does not want to commit to the entire season, it costs \$10 per Saturday. Vendors are given a space approximately the size of one standard parking space on a first come first served basis. All vendors are responsible for their space and stand and only one space per family, farm or group. We even allow nonprofit groups such as schools and churches performing fund-raising projects such as bake sales.

Farmers' market produce is renowned for being locally-grown and very fresh and are a traditional way of selling agriculture and home manufactured products. Selling direct to the public without going through a middle man usually can result in a better price. Modern farmers' markets help maintain important social ties in mutually rewarding exchanges.

If you have never been to a Farmers' Market come on down to Manteo any Saturday morning during the summer and enjoy a stroll on our waterfront, enjoy our other attractions and visit our market to get some fresh produce, beautiful flowers, plants or a hand-made item such as organic lip balm!

**By Becky Breiholz, MMC**  
**District 1 Director**



**NCAMC**

2009-10 Officers

**President**  
 Dolores (Dee) Hammond, MMC  
 Laurinburg

**1st Vice-President**  
 Carmen Miracle, MMC  
 Jacksonville

**2nd Vice-President**  
 Sherry Scoggins, MMC  
 Clayton

**Recording Secretary**  
 Sue Rowland, CMC  
 Cary

**Corresponding Sec./Treasurer**  
 John M. Phelps, II  
 NCLM

**Immediate Past President**  
 Penelope Spicer-Sidbury, CMC  
 Wilmington

2009-10 Directors

Region I

**District 1**  
 Becky Breiholz, MMC\*  
 Manteo

**District 2**  
 Jeanne Giblin, MMC  
 Morehead City

**District 3**  
 Carol Ann Floyd, MMC  
 Leland

Region II

**District 4**  
 Rebecca Rose, CMC  
 Wilson

**District 5**  
 Kim Worley, MMC\*  
 Franklinton

**District 6**  
 D. Ann Gray, MMC  
 Durham

Region III

**District 7**  
 Jenny Larson, CMC  
 Fairmont

**District 8**  
 Bridgette Bell, CMC\*  
 Kannapolis

**District 9**  
 Dale Martin, MMC  
 Kernersville

Region IV

**District 10**  
 Shirley Cannon, MMC  
 Lenoir

**District 11**  
 Ann Sessom, MMC\*  
 Kings Mountain

**District 12**  
 Darlene Johnson, CMC  
 Spruce Pine

\* = *Regional Chairperson*

**UPCOMING EVENTS**

- **May 2-8:** Municipal Clerks Week.
- **May 23-27:** IIMC Annual Conference, Reno/Tahoe, Nevada.
- **June 11:** Committee Meetings as scheduled by Chairpersons, NCLM Building, Raleigh.
- **June 11:** Board of Directors Meeting, NCLM Building, Raleigh.
- **August 12-14:** Annual Conference, Crowne Plaza, Asheville.

# Martin, McClure earn MMC honors

Two North Carolina Clerks have received the IIMC's highest honor, the Master Municipal Clerk designation.

**Dale Martin**, MMC, Town Clerk of Kernersville, and **Phyllis McClure**, MMC, Town Clerk of Waynesville, have earned the coveted designation.

IIMC grants the MMC designation only to those Clerks who complete demanding educational requirements and who have a

record of significant contributions to their local governments, their community and state.

**Dale Martin**, MMC, has worked for the Town of Kernersville since February of 1985. She first served as Receptionist/Planning Department Administrative Assistant from 1985 to 1991 and then the Town Manager's Administrative Assistant and Deputy Clerk from 1991 until 2000. She

assumed the Clerk's duties in 2000.

Dale earned her CMC in January of 2005 and received her MMC in April of 2010.

She joined both the NCAMC and the IIMC in July of 2000.

Congratulations to Dale for striving to earn this coveted honor!

\*\*\*\*\*

**Phyllis McClure**, MMC, began her employment with the Town of Waynesville in 1984 as a Customer

Service Representative in the Finance Department. In 1989, she was appointed Deputy Clerk, a position she held until 1992 when she was named Town Clerk.

Phyllis earned her CMC in 1992 and received her MMC in January of 2010.

She joined the NCAMC and the IIMC in 1989.

Enjoy the honor, Phyllis. It is much deserved!

## Jackson receives CMC

**Nancy Jackson**, CMC, Town Administrator/Clerk of Scotland Neck, has received her Certified Municipal Clerk designation from the International Institute of Municipal Clerks.

Nancy was employed by the Town of Scotland Neck in July of 1979 as a Customer Service Representative. She moved up through Accounts Payable/Payroll Clerk to Utility

Billing Clerk. In November of 1995, she was appointed Town Clerk. She was later appointed Interim Town Administrator/Clerk before being named Town Administrator/Clerk in January of 2002, a position she still holds.

She was notified of her CMC on April 8. Congratulations, Nancy, on this wonderful distinction!

### Recently received your CMC or MMC?

If you have, answer the following and send them to Minute-by-Minute Editor Angela Stadler, at [astadler@ci.reidsville.nc.us](mailto:astadler@ci.reidsville.nc.us):

1. When did you come to work for your Municipality?
2. What titles have you held while there and what years you held them?
3. When you earned your CMC?
4. When you earned your MMC?
5. The year you joined the NCAMC and the year you joined IIMC.

This is only for new designations. We'll put your information in as soon as we can. Congratulations!

**NCAMC  
News**



Our sincerest condolences go out to Saluda City Clerk **Doris Marion** on the passing of her mother, Mary Thomas, in late February.

Please keep Doris and her family in your prayers.

\*\*\*\*\*

Also, **Rebecca Morgan** from the Town of Haywood also lost her mother earlier this year.

Please remember Rebecca and her family as well.

## Municipal Clerks Week is May 2-8, 2010

### Of course, hardworking Municipal Clerks

# Should be honored ALL YEAR LONG! A Big "HATS OFF" to You!!!!

# May 2010



The monthly NCAMC Calendar is prepared for you by Dawn Sparks, CMC, Deputy City Clerk, High Point.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 Lora Flieger
2 Luellen Norris Kathleen Townsend	3	4 Leannette Johnson	5 Michelle Dawson	6	7	8
9 Kathie Fields Lisa Vierling	10	11 Stephanie Watson	12 Dianne Spellman	13 Kelly Nash Kelley Cyrus	14	15 Elaine Hunt Joy Eudy
16 Patricia Brunell	17 Misty Haygood Kim Greene	18	19 Sheila Barefoot	20 Betty Smith	21	22
23 Bootise Roberts	24 Dale Gurganus- McCullough	25	26 Tina Lanier	27	28	29
30 Penny Chapman	31					