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Join NCAMC

Know a clerk or deputy clerk who wants to join NCAMC? For membership information, email committee chair Jenny Larson, CMC, of Fairmont at the following address:

jennylarson@bellsouth.net

Now, join IIMC

If you have joined the North Carolina Association of Municipal Clerks and are wondering what else you can do to grow in your profession, you definitely need to consider joining the International Institute of Municipal Clerks. IIMC is the certifying arm for clerks worldwide. For more information go to the website:

www.iimc.com

President Hammond's January Message:

Looking toward a busy 2010!

Dear Fellow Clerks,

The holidays are over and another decade is under our belts! It's hard to believe it is already 2010. I hope everyone enjoyed themselves during the holidays. I know that we all are ready to make our New Year's resolutions come true as well as looking forward to another decade.

There will be a number of North Carolina clerks attending the IIMC Region III meeting in Orlando, Florida. This meeting will be held January 13-15, 2010. Warm weather here we come!!!

I attended a retirement reception for David Lawrence on behalf of our Association on November 30. This event was well attended. It was announced that the monetary goal for the David M. Lawrence Distinguished Professorship was surpassed. I presented him a retirement card from our Association. Professor Lawrence stated that he was very appreciative of having the opportunity to work with all the clerks.

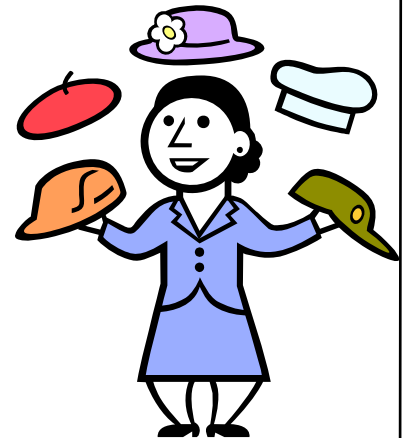
Your Board of Directors met in Raleigh on December 11, 2009. It was a good meeting and a lot was accomplished.

The dates for the 2011 IIMC Region III meeting to be hosted by North Carolina is scheduled to be held January 9-11, 2011. A location has not yet been determined but Wrightsville Beach and the Charlotte area are being discussed. Go ahead and mark your calendars for this North Carolina event!!!!

Just to remind you all that the City/County Clerks' School will be held January 20-22, 2010. It's just around the corner! You can register online for the school on our website at www.ncamc.com or directly at the School of Government website at www.sog.unc.edu/courses/0490/. Remember, you can learn valuable information by going to our website as well as registering for upcoming events. The hotel is the Sheraton Imperial Hotel and Convention Center, Research Triangle Park. You may also register online or by calling 919-941-5050 or 800-325-3535. Hope to see you all there!

This year at the City/County Clerks' School you will have an opportunity to visit with members from each of our Association's committees. This will enlighten everyone on what our committees are about and give you a chance to submit your application to serve on a committee for the 2010-2011 year.

Moving on into 2010, the Program/Education Committee has scheduled Spring MMC classes to be held March 5 and 19, 2010. The location for Regions 1 and 2 will be in



Town of Fairmont gets the word out

UPCOMING EVENTS

- **January 13-15:** IIMC Region III Meeting, Orlando Hyatt Regency International Airport, Orlando, Fla.
- **January 20:** Master Municipal Clerk's Academy, Research Triangle Park.
- **January 20-22:** City and County Clerk's School, Research Triangle Park.
- **March 5 & 9:** Master Municipal Clerk's Academy (Locations TBA)
- **March 12:** Committee Meetings as scheduled by Chairpersons, NCLM Building, Raleigh.
- **March 12:** Board of Directors Meeting, NCLM Building, Raleigh.
- **April 9, 16, 23 & 30:** Regional Schools
- **May 23-27:** IIMC Annual Conference, Reno/Tahoe, Nevada.
- **June 11:** Committee Meetings as scheduled by Chairpersons, NCLM Building, Raleigh.
- **June 11:** Board of Directors Meeting, NCLM Building, Raleigh.
- **August 12-14:** Annual Conference, Crowne Plaza in Asheville.

By **Jenny Larson, CMC**
District 7 Director

Getting the word out about upcoming events and important information is vital to all municipalities regardless of size. Fairmont is a small town that excels at getting the word out. We have been doing a monthly newsletter called "Town Talk" for ten years. We post this newsletter along with a calendar of events on our website, www.fairmontnc.com and deliver copies to local businesses for distribution. We also have a large email list of citizens and businesses. We email the newsletter monthly and our mayor sends out weekly emails giving updates on coming events.

Fairmont has a very detailed website that has just about any information a citizen could want at their fingertips. We recently created a "Fairmont, North Carolina" page on Facebook that has garnered almost 700 fans! Facebook has been very helpful in getting the word out to both current and former town residents and is a great tool for reaching the youth.

Fairmont has a good relationship with the local newspapers as well. The Robesonian is the daily county newspaper. Their publishing company has worked with the town and area businesses to create an online newspaper called the Fairmont Bugle (www.fairmontbugle.com) We also have our own page in the weekly Robeson Journal newspaper.

As you can see, Fairmont has set an example for getting the word out to its citizens.

Jenny Larson, CMC, is the Clerk for the Town of Fairmont.

News from around the State



Alfreida Turner, retired Clerk from the Town of Fair Bluff, passed away on December 18.

Please keep the Turner family in your thoughts and prayers.

Also remember **Clara "Deanie" Jones-Manning**, CMC, Town Clerk of Gaston, who lost her mother, Edna N. Jones, on November 15. Please keep Deanie and her family in your prayers as they

go through this difficult time as well.

Carolyn Sigmon, Town Clerk for the Town of Cornelius, joined the group of Clerk retirees on January 1. Carolyn has served 11 years as Clerk for the Town of Cornelius.

Assuming the Clerk duties will be **Lori Pearson**, who served as Planning Department Administrative Assistant.

Carolyn says she doesn't

know what she'll do without the two M's (Meetings and Minutes), but she looks forward to visiting her grandchildren in South Carolina and Texas.

Enjoy your retirement, Carolyn!

Belmont City Clerk **Mozelle Lingafeldt** retired December 31 after more than 25 years of service to the City.

Congratulations on your retirement, Mozelle!

NCAMC

2009-10 Officers

President
Dolores (Dee) Hammond, MMC
Laurinburg

1st Vice-President
Carmen Miracle, MMC
Jacksonville

2nd Vice-President
Sherry Scoggins, MMC
Clayton

Recording Secretary
Sue Rowland, CMC
Cary

Corresponding Sec./Treasurer
Kimberly S. Hibbard
NCLM

Immediate Past President
Penelope Spicer-Sidbury, CMC
Wilmington

2009-10 Directors

Region I

District 1
Becky Breiholz, MMC*
Manteo

District 2
Jeanne Giblin, MMC
Morehead City

District 3
Carol Ann Floyd, MMC
Leland

Region II

District 4
Rebecca Rose, CMC
Wilson

District 5
Kim Worley, MMC*
Franklinton

District 6
D. Ann Gray, MMC
Durham

Region III

District 7
Jenny Larson, CMC
Fairmont

District 8
Johnsye Lunsford, CMC*
Rockingham

District 9
Dale Martin, CMC
Kernersville

Region IV

District 10
Shirley Cannon, CMC
Lenoir

District 11
Ann Sessom, MMC*
Kings Mountain

District 12
Darlene Johnson, CMC
Spruce Pine

* = Regional Chairperson

Graham earns CMC

A North Carolina clerk has earned the coveted designation of Certified Municipal Clerk (CMC) from the International Institute of Municipal Clerks.

Melody Graham, CMC, joins a very prestigious group of professionals who have excelled in their educational pursuits.

Melody came to work for the Village of Marvin in February of 2004. She has been the Village Clerk for her entire tenure but also served as Interim Administrator for an eight-month period in 2008.

After attending the School of Government Clerks School Certification Class in 2007, she was notified by IIMC in October of 2009 that she had been awarded her CMC.

Melody has been a member of the NCAMC since 2004 and the IIMC since 2006.

Don't forget!

***Bring door prizes
for our annual
City & County
Clerks School
later this month!
Drop them off at
the desk!***

THANKS!

Possible MMC class topics being considered

Continued from Page 1

Clayton and Regions 3 and 4 will be held in Kernersville. The location on the particular date is still being worked out. The topics being considered are Public Information officer; how to deal with the web page, how to deal with the press and Public Speaking. Other topics discussed are Closed Session and a question-and-answer session on "What you know about being a Clerk." These topics will be presented to IIMC for approval.

The Regional meetings will be held in April with Region I, April 9, 2010, Town of Turkey; Region 2, April 16, 2010-this location has not yet been determined; Region III, April 23, 2010, Town of Lewisville; and Region IV, April 30, 2010, City of Gastonia. The suggested topics include Utility Billing/Debt Setoff; Orientation for new employees; Resolution and Ordinance Writing; Budgeting; and Closed Session.

Remember to put these dates on your calendar. Also, you may attend a session anywhere one is being held. Information for these events will be forthcoming.

Your Board congratulated Kim Hibbard on her promotion at the North Carolina League of Municipalities and she received a standing ovation for a job well done! The major question has been if Kim will be staying with our Association. The sad news is that she will not be able to continue her position with us, but the good news is that she has requested to keep the position of NCAMC corresponding secretary/treasurer in her department.

Andy Romanet, Jr., the North Carolina League of Municipalities' General Counsel, and who once served as corresponding secretary/treasurer for our Association for five years (1990-1995), retired December 31, 2009. The Board of Directors directed that a resolution acknowledging his service to the Association be given to him.

Please check our website to view the **draft** minutes for further information.

A big **HATS OFF TO** Kaysie Pralle, Town of Kure Beach, for preparing the application for the Municipal Clerks Education Foundation (MCEF) grant. Unfortunately, we did not receive the \$500 grant this year.

Your Board of Directors is also considering nominations, if we have a person that meets the requirements, for IIMC's Quill Award. As your President, I will then obtain a biography from the nominee recommended by your Board. We will then solicit letters of support from clerks. If you would like more information on this award and would like to review the requirements, please go to www.iimc.com/Awards/Quill_Awards.shtml

Now in closing some awesome news about a few of our clerks. **Hats Off** to the following clerks that received their CMC designation since September 2009:

Barbara Ann Aycock, Town of Black Creek
Vicky A. Brooks, Town of Mineral Springs
Melody A. Graham, Village of Marvin
Sherry C. Howell, Town of Ayden
Betty O. McDuffie, Town of Pinebluff
Stephanie C. Watson, Town of Long View

Hats Off to the following clerk that received her MMC designation since September 2009:

Sue M. Rowland, Town of Cary

To all our clerks that celebrate another year of experience in January, "HAPPY BIRTHDAY."

**Dolores "Dee" Hammond, MMC
NCAMC President**

January 2010



The monthly NCAMC Calendar is prepared for you by Dawn Sparks, CMC, Deputy City Clerk, High Point.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Cora Moore Pat Prescott Rita Thompson	2 Ann Burgess
3 Robyn Watts Kim Hensley	4 Janice Thomas Jeanne Martin Angela Young	5 Jenny Tippet	6	7 Debbie Ogle	8	9 Lorraine Tucker Janey Dreher Mary Craddock Peggy Piontek Mary Boggs
10	11	12 Letha Hines	13	14	15	16 Leighanna Worley
17 Ella Caudle	18	19 Teresa Boykin Vickie Weant	20 Teresa Vaught	21 Janice Costner	22 Sue Giles	23 Donna Flowers Cara Reed
24	25	26	27 Heather Finnell	28 Minerva Williams Sandy Marsh	29 Sharon Lee	30 Dorothy Bridges Bettie McDuffie Elar Holmes
31 Robin Key	<h1>Happy New Year!</h1>					