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Have a Happy Easter!!!

Join NCAMC

Know a clerk or deputy clerk who wants to join NCAMC? Encourage them! For membership information, email committee chair Donna Strickland, CMC, at the following address:

dstrickland@townofleland.com

Now, join IIMC

If you have joined the North Carolina Association of Municipal Clerks and are wondering what else you can do to grow in your profession, you definitely need to consider joining the International Institute of Municipal Clerks. IIMC is the certifying arm for clerks worldwide. For more information go to the web-site:

www.iimc.com

President Spicer-Sidbury's April Message:

Busy times ahead for NCAMC

Dear Fellow Clerks,

What an exciting and productive month we have had in March, and April should be just as great! The Board of Directors met in Raleigh on March 20 with a full agenda as usual. We received several committee reports as well as some special requests for funding. One request that the Board is seeking the membership's direction on is a request making a financial contribution to the David Lawrence endowment of \$2,500.00. As some of you may recall, David is retiring from the Institute of Government. In addition, we have received a request from the Municipal Clerks Education Foundation to increase our contribution to them from \$100.00 to \$500.00. The Board asked that I reference these two requests in my message so that all clerks can be aware.

Plans for the August conference scheduled for August 14-16, 2009, in Concord are coming along and the Program Education Committee is in the process of finalizing the program and is making every effort to offer as much educational material as possible to benefit as many clerks as we can. Please remember to visit our Association's website (www.ncamc.com) as we are trying to use our website as one of our tools to keep you updated and informed of on-going events and important information about our association.

Please be reminded of the deadlines for the Scholarship Application (April 15) and nominations on our board of directors (deadline – April 30). I am still looking for an interested clerk to appoint to the vacant position on the North Carolina League of Municipalities' Planning & Services Legislative Action Committee (PS-LAC). Shelia Taylor, Clerk, Town of Littleton served as our representative, but had to resign as one of her board members was appointed to serve and the rules do not allow two members to serve from the same Municipality. Please, please let me know if you are interested in serving. I have had some inquiries, but have not found a definite person to appoint. It is extremely important that we appoint a representative from our Association as this is one of those golden opportunities that the N.C. League of Municipalities allows us to participate in and have a voice with these various committees. Feel free to contact me with any questions or for additional information.

As most of you know, the MMC academies were a success. The regional schools held so far have been well attended and beneficial. I must send a big "thank you" out to all of the host clerks and to the Program Education Committee. These ladies have done a fabulous job with planning these four (4) regional schools. The agenda for all four (4) schools has been outstanding. The regional school held in Leland had 46 clerks registered with 43 in attendance. I received feedback that the school in Louisburg was just as successful. Thanks for the feedback so far. It is not an easy task to plan a program/school that covers so much information and reaches so many clerks. Thank you, thank you. I am sure the other two schools will be just as successful and will report on those in my May issue of Minute-By-Minute.

We should all be gearing up for our Clerks' School scheduled for May 7 (rescheduled from January). We will have a business meeting which will be from 8:00 a.m. to 9:00 a.m. The Institute of Government has managed to narrow down from a day and a half to just one day. Of course, this was no easy task and I want to express my appreciation to all those who have played a part again, proving the point that it takes all of us working together as a team to "build the bridge to the

See Gearing Up, page 2

Butler, Merry earn CMC

Two N.C. Clerks have received the coveted Certified Municipal Clerk (CMC) designation from the International Institute of Municipal Clerks (IIMC).

Donna Butler, CMC, of Columbus, and **Linda Merry**, CMC, of Boiling Spring Lakes, received their CMCs in February of 2009.

To earn the CMC designation, a Clerk must attend extensive education programs. The designation also requires pertinent experience in a municipality. The program prepares participants to meet the challenges of the complex role of municipal clerks by providing them with quality education in partnership with institutions of higher learning. The program started in 1970.

Donna came to work for the Town of Columbus in January of 2000 as the Deputy Clerk. In April of 2006, she was appointed Town Clerk.

Donna became a member of the North Carolina Association of Municipal Clerks in 2000 and the IIMC in 2006.

Linda was hired as Clerk in August of 2006. She joined the NCAMC and IIMC within a few months of her hire date.

Congratulations to Donna and Linda on this wonderful accomplishment in their careers!

Gearing up for Clerks' School

Continued from Page 1

future".

I know that we are all dealing with budget restraints and issues, and hope and pray that you are all weathering these difficult times. I am encouraging as many of you that can attend the IIMC conference in Chicago, May 19-23, 2009 to please do so. They are planning a dynamic conference with several unique keynote speakers. IIMC is offering more points for this conference than in years past — a grand opportunity as we strive to achieve our certification.

Happy Easter to all of you and I ask that you please remember each other in your thoughts and prayers.

Penelope Spicer-Sidbury, CMC
NCAMC President

News from around NCAMC



Clerks and friends of Beverly Bigley of Indian Beach and Jackie Paylor of Cedar Point met for a luncheon at Rucker Johns Restaurant in Emerald Isle on Wednesday, March 18, to wish them well in their retirement.



Pictured are, from left, Beverly Bigley; Pete Allen, Commissioner of Carteret County/Town Manager of Atlantic Beach; and Jackie Paylor.

We all thank them for their many years of service to their communities and congratulate them on starting the "best" phase of their lives.

Jeanne Giblin
District II Director

Our condolences to Betty Fortner, former Clerk of Clinton, in the passing of her mother, Ms. Mabel West, in early March. Please keep Betty and her family in your thoughts and prayers as they continue to go through this difficult time.

Cathy Reynolds began work March 9 as Deputy Clerk for the Town of Garner. Town Clerk Judy Bass says that Cathy brings "a lot of knowledge and enthusiasm" to the department. She can be reached at the email address, creynolds@garner.gov.

Congratulations, Cathy! Welcome to the family.

If you have any items you'd like to contribute to a future edition of Minute-by-Minute, send them to Angela Stadler at astadler@ci.reidsville.nc.us.

NCAMC

2008-09 Officers

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Delores (Dee) Hammond, MMC
Laurinburg

2nd Vice-President
Carmen Miracle, MMC
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Recording Secretary
Regina Alexander, MMC
Southport

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NCLM

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District 11
Ann Sessom, MMC
Kings Mountain

District 12
Phyllis McClure, CMC
Waynesville

* = Regional Chairperson

**North Carolina Association of Municipal Clerks
Expression of Interest in Serving on a Committee**

Don't forget! Please submit your volunteer form to First Vice-President Dee Hammond, (City of Laurinburg, PO Box 249, Laurinburg, NC 28353) if you are interested in serving the Association on one of these committees. If you are currently on a committee and wish to be reappointed, please resubmit an application expressing your interest. The deadline for submitting applications is April 17, 2009.

CONFERENCE SITE SELECTION COMMITTEE –Recommends a conference site, date and facility for the Annual Conference. The committee is appointed three years in advance. This committee will be working on the 2012 conference to be held in the Central/Piedmont area of the state.

FINANCE COMMITTEE –Is responsible for the annual NCAMC audit, preparing the NCAMC budget, and filing of required non-profit tax forms.

MEMBERSHIP COMMITTEE –Expands and maintains the membership of the Association and encourages IIMC membership.

PROGRAM / EDUCATION COMMITTEE –Plans, recommends and implements programs for the Annual Joint City/County Clerk's School, Master Municipal Clerks' Academy Sessions, Spring Regional Schools and the Annual Association Conference.

PUBLICITY COMMITTEE –Collects and compiles for distribution information of interest to municipal clerks about the Association and the administration of the clerk's office. This committee is responsible for coordinating and preparing the Association's monthly newsletter and updating the Association scrapbook. The Publicity Committee also coordinates the Annual Report, serves as News Release Coordinator, Website Coordinator and Events Calendar Coordinator.

WSOS (MENTORING) COMMITTEE –Assists new city clerks in developing effective and efficient methods of discharging their responsibilities through practical training programs and through the use of clerks willing to serve as mentors.

NCAMC Committee Volunteer Form

Name: _____ Title: _____

Municipality: _____ Address: _____

Telephone: _____ Fax: _____ Email: _____

Years as a Municipal Clerk: _____ As a Deputy Clerk: _____ Certifications: CMC ___ MMC ___

I am interested in serving on the following committee(s). In order of preference:

1) _____

2) _____

3) _____

I am interested in serving on a committee because:

Have you ever served on a NCAMC Committee(s)? If so, please list them:

April 2009



The monthly NCAMC Calendar is prepared for you by Dawn Sparks, CMC, Deputy City Clerk, High Point.

			1	2	3 Stephanie Rivenbark Lettie Navarrette	4
5	6 Sharon Vick	7	8 Yolanda Prince Penelope Spicer-Sidbury	9 Ann Sessom	10 Carmen Miracle	11
12 Thelda Rhoney	13 Mary Magee Nancy Huntley	14	15	16	17 Marsha Sucharski	18 Valeria Barnes
19 Nann Bryant	20	21	22 Mauren Baker	23	24 Sherry Carswell	25 Karen Gray Gail Colson
26 Misty Gledinske Charlena Alston	27 Shyrl Hansil Bernadette Parduski Lynn Prusa Deborah Edwards	28 Janet Pope Joy McRoy Gail Smith	29 Sue Rowland Sandra Mayse	30		